



Youthlinc Team Leader Role Description

Team Leaders are experienced Youthlinc volunteers who guide participants through the Service Year by fostering leadership, community, and meaningful service. They create an environment where participants are empowered to grow through local service, cultural exchange, and international humanitarian experiences while supporting Youthlinc's mission of creating lifetime humanitarians. Team Leaders report to Service Year Directors.

Essential Skills

- Experience working with youth and young adults
- Strong leadership, communication, and facilitation skills
- Organized, dependable, and solution-oriented
- Positive attitude and ability to build community
- Commitment to mentoring and empowering others

Responsibilities

Inspire

- Represent Youthlinc with professionalism and integrity in both local and international settings.
- Foster an inclusive team culture where participants feel welcomed, supported, and encouraged to grow.
- Facilitate monthly team meetings using Youthlinc curriculum while building community and preparing participants for the Service Year.
- Mentor and empower Assistant Team Leaders, Mentors, Alum Leaders, and participants throughout the year.

Empower

- Encourage participants to problem-solve, be creative, and take ownership of their responsibilities and committee work.
- Coordinate with Youthlinc staff and international partners to prepare participants for meaningful international projects and experiences.
- Prepare and confidently lead participants through international travel, including logistics, cultural expectations, and responsible travel practices.

Serve

- Recruit and retain participants to build a healthy and successful team that meets program requirements.
- Collaborate with the Assistant Team Leader to complete weekly responsibilities and support the overall success of the team.
- Promote participant safety, positive team dynamics, and adherence to Youthlinc policies throughout the Service Year and international experience.
- Communicate regularly with Youthlinc staff and effectively manage team budgets and international expense reconciliation.

Qualifications & Commitment

Applicants must:

- Have served as a Youthlinc Service Year Mentor within the past three years.
- Reside in Utah throughout the Service Year.
- Attend all required team meetings, leadership meetings, and quarterly leadership trainings.
- Maintain weekly communication with the Service Year Director.
- Be proficient with common computer software.
- Understand and manage team budgets, including international expense reconciliation.
- Take an active role in participant recruitment and retention.
- Successfully complete a background check.
- Commit approximately 3-5 hours per week from October through August, in addition to a 10-14 day international service experience.