



Youthlinc Assistant Team Leader (ATL) Role Description

Assistant Team Leaders are experienced Youthlinc alums who partner with the Team Leader to enhance the participant experience throughout the Service Year. ATLs champion meaningful local service, mentor participants and Alum Leaders, strengthen team culture, and encourage high school and college students to actively engage in local and international service. The Assistant Team Leaders report to the Team Leader and Service Year Directors.

What We're Looking For

- Organized, dependable, and able to meet deadlines
- Strong communication, public speaking, and people skills
- Experience leading and engaging youth and young adults
- Ability to facilitate meaningful group discussions
- Attention to detail and commitment to follow-through
- Hands-on local service experience
- Familiarity with social media
- Passion for Youthlinc's mission

Responsibilities

Inspire

- Foster team unity, cultural awareness, and participant engagement.
- Mentor and support participants and Alum Leaders throughout the Service Year.
- Help Alum Leaders facilitate discussions and community-building activities during team meetings.
- Facilitate Local Service Reflections and monthly Impact Module discussions.
- Recognize participant service accomplishments during team meetings and through social media.

Empower

- Guide participants in selecting meaningful Main Service Sites and completing Youthlinc's local service requirements.
- Regularly review local service progress, track completed hours, and provide individual encouragement and accountability.
- Support Alum Leaders in completing their local service requirements and developing as team leaders.
- Partner with the Team Leader to complete weekly priorities and ensure the team runs smoothly throughout the Service Year.

Serve

- Manage the team's social media account throughout the Service Year and international experience.
- Share regular team reminders, participant spotlights, cultural awareness content, and local service experiences.
- Post daily international updates that represent the full team and keep families connected to the experience.
- Represent and promote Youthlinc's mission while encouraging others to participate in local and international service.
- Write one *Youthlincer* article about a local or international service experience.
- Complete assigned weekly responsibilities and participate in required leadership meetings.

Qualifications & Commitment

Applicants must:

- Be a previous Youthlinc Service Year participant.
- Be a current high school senior or college student.
- Commit approximately **2 hours per week** to working with the Team Leader and Service Year Director.
- Attend monthly team leadership meetings and all required team meetings in person.
- Complete weekly assignments throughout the Service Year.
- Participate in the full Service Year and international service experience.

Sponsorship: Assistant Team Leaders receive a \$1,200 sponsorship to help offset the cost of their Youthlinc international service experience. The sponsorship is distributed monthly based on the successful completion of weekly responsibilities. ATLs remain responsible for paying the remaining balance of their program cost.